

ORLGA Bylaws May 12, 2020

ARTICLE I - NAME

This organization shall be known as the Ocean Ridge Ladies Golf Association, hereafter referred to as ORLGA.

ARTICLE II - OBJECTIVES

The purpose of the ORLGA is to encourage enjoyment of the game of golf and to familiarize players with rules, good sportsmanship and etiquette of the game. The ORLGA and its members will adhere to the USGA Rules of Golf except where modified by the ORLGA's local rules.

ARTICLE III - MEMBERSHIP

Membership shall be extended to all ladies who have paid the annual membership dues and are either initiated members of Ocean Ridge Golf, Inc., or property owners in Ocean Ridge. Only ORLGA members may participate in our Major (Special) Events. For purposes of communicating information regarding ORLGA events and activities, members should submit name, address, phone number, email address, designate full-time (*more than six months per year*) or part-time (*six months or less per year*) residency, and date of birth (month and day only).

Section 1.

Any new member who has an established USGA handicap must present her last five score cards or her USGA handicap record. If a new member does not have an established USGA handicap, a handicap index of 40.4 will be assigned for ORLGA play until a USGA handicap is established.

Section 2.

All ORLGA competitions will be conducted in accordance with the USGA Rules of Golf. Current handicap indexes as issued by GHIN will be used to determine individual handicaps up to a maximum allowed index of 40.4.

Section 3.

All members of the ORLGA will be required to maintain an established USGA golf handicap, posting all eighteen and nine hole scores each month in correct sequence. If the member's primary club is not Ocean Ridge Plantation, the member's handicap system and identification number must be provided for regular review.

ARTICLE IV - FISCAL YEAR

The fiscal year shall begin on January 1 and end on December 31.

ARTICLE V - Dues/Revenues

Section 1.

Membership dues shall be reviewed by the ORLGA board on an annual basis as part of the budget process.

Section 2.

The revenues of the ORLGA shall come from general sources including membership dues, donations and tournament/special event fees.

ARTICLE VI - MEETINGS

Section 1.

Meetings will be held each quarter in January, April, July and October. Additional membership meetings may be held at such times and places as called by the President or as requested by a majority of club members. If a meeting is unable to be held physically due to unforeseen circumstances, the meeting may be held electronically.

Section 2.

The order of business for the ORLGA meetings shall be as follows:

- A. Call to Order
- B. Read and approve the minutes of previous meeting by majority vote
- C. Treasurer's report
- D. Committee reports
- E. Unfinished business
- F. New business
- G. Adjourn

ARTICLE VII – QUORUM AND AMENDMENTS TO THE BYLAWS

Section 1.

One third of the members in good standing of the ORLGA shall constitute the quorum necessary to vote. This quorum can be comprised of the number of members present at the meeting plus the number of electronic votes submitted prior to the meeting as determined by the Secretary.

Section 2.

The bylaws of the ORLGA may be amended by a two-thirds majority vote of the total membership of ORLGA. Such amendments must be presented to the membership beforehand. If it is not possible to present such amendments at a physical meeting due to unforeseen circumstances, the amendments may be presented electronically to the membership beforehand. Voting may be done electronically.

ARTICLE VIII - OFFICERS

The officers of the ORLGA shall be President, Vice President, Secretary and Treasurer. These officers, along with the past president, shall constitute the Executive Board. If for any reason the past president is unable to serve on the Executive Board, the past vice president shall serve in place of the past president on the Executive Board.

- **The President shall:**
 - a. Preside over and be responsible for all meetings of the ORLGA
 - b. Be responsible for the functional operation of the ORLGA
 - c. Be one of the two officers to sign checks of the ORLGA
 - d. Serve as ex-officio member of all committees except the Nominating Committee
 - e. Appoint all committee chairwomen with the exception of the Tournament Chairman

- **The Vice-President shall:**
 - a. Assist the President in all ORLGA activities
 - b. In the absence of the president, perform the duties of that office
 - c. Act as Tournament Chairman
 1. Shall appoint a Tournament Assistant
 2. Acquire and cancel tee times, post signup sheets, collect game fees, select game format, assign pairings, review score cards, and distribute prizes for Monday and Wednesday play
 3. May, in concert with the ORLGA president, delegate responsibility for one or both league days to other members
 4. May, in concert with the ORLGA president, delegate responsibility for special tournaments, including the club championship, to other members

- **The Secretary shall:**
 - a. Keep accurate minutes of all meetings of the ORLGA
 - b. Handle all correspondence
 - c. Have a copy of the By-Laws on hand at each meeting
 - d. Determine if there is a quorum for voting on by-law changes

- **The Treasurer shall:**
 - a. Take charge of and keep full account of all funds received
 - b. Be one of the two officers to sign checks of the ORLGA
 - c. Make disbursements and give a full and accurate report at each meeting
 - d. Maintain a register of members in good standing
 - e. Ensure that all new members receive a copy of ORLGA By-Laws
 - f. Clear any emergency expenditure through the Executive Board
 - g. Serve on the Budget Committee

ARTICLE IX - NOMINATIONS AND ELECTIONS

Section 1.

There shall be a Nominating Committee. The President shall appoint the chairwoman who, in turn, shall select two additional members to serve on her committee. The committee shall present a slate of officers at the July meeting preceding the bi-annual election.

Section 2.

The election shall be held every two (2) years in October, at which time additional nominations shall be accepted from the floor. No member shall be nominated who has not given her consent to serve. Elected officers shall serve a term of two (2) years, beginning in October. No officer shall be eligible for the same office more than two consecutive terms.

Section 3.

- A. A vacancy occurring in any of the offices as a result of death, resignation, retirement, disqualification, removal from office or any other reason may be filled by the remaining Executive Board. The appointed officer shall serve for the unexpired term of her predecessor in office.

- B. In the event a nominee on the presented slate of officers either no longer wishes to be considered for office or cannot be considered between the time her name is presented and the vote taken, the Nominating Committee will immediately reconvene to identify a replacement nominee. The replacement nominee's name will be sent electronically to the membership.

ARTICLE X - PARLIAMENTARY AUTHORITY

Parliamentary authority for the ORLGA shall be "Robert's Rules of Order".

AMENDED BY THE MEMBERSHIP ON APRIL 28, 2020

CLARIFICATION UPDATE MAY 12, 2020

Signed:

Rosemarie Savoia, PRESIDENT